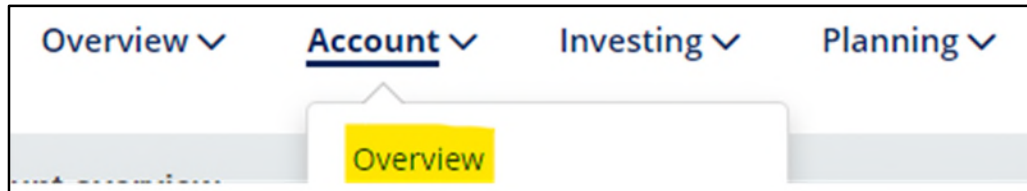
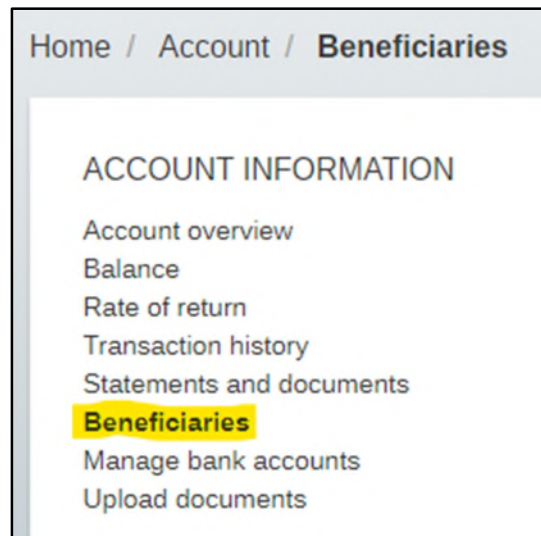


## Updating Beneficiaries for 401k

1. Log in or register an account with Empower at: <https://participant.empower-retirement.com/participant>
2. Navigate in the top menu to Account > Account Overview.



3. Select the 3. Beneficiaries option from the below menu off to the left





4. Click on Add Another Beneficiary





5. You will then be prompted with the following questions to designate beneficiary details. Click Continue when completed.

### Add a beneficiary

 Are you married?  Yes  No

 Beneficiary type  Contingent  Primary

 My beneficiary is

 Other

FIRST  MIDDLE  LAST  SUFFIX

DATE OF BIRTH MM/DD/YYYY  SOCIAL SECURITY NUMBER  PHONE NUMBER

Use [my address](#) for this beneficiary.

Delete this beneficiary

6. If you want to add any more beneficiaries, click on Add Another Beneficiary. Otherwise when completely finished, click Confirm and Continue to solidify this information.

### My Beneficiaries

Your Primary Information

NAME	TYPE	ALLOCATION
<a href="#">Jane D Doe</a>	<a href="#">Other</a>	100 %



7. You will receive a confirmation page when this has been successfully updated.

### Beneficiaries

**CONFIRMATION #:** 1572715877

**MARITAL STATUS:** Unmarried

---

**Primary Beneficiaries**

**NAME:** Jane D Doe

**ALLOCATION:** 100%

**RELATIONSHIP:** Other

**SSN:** ●●●-●●-9876

**DATE OF BIRTH:** ●●/●●/1990

**PHONE NUMBER:** (999) 999-9999

**ADDRESS:** 3305 Hwy 60 W  
Faribault, Minnesota, United States, 55021

[View Beneficiaries](#)